

USE AND CARE GUIDE

60 INCH METAL + WOOD CEILING FAN











CEILING FAN 20259

Safety Information

- 1. To reduce the risk or electrical shock the electricity has been turned off at the circuit breaker or fuse box before begin.
- All wiring must be in accordance with the National Electrical Code NASI/NFPA 70 -1999 and local electrical codes. Electrical installion should be performed by a qualified licensed electrician.
- The outlet box and support structure must be securely mounted and capable of reliably supporting 35ib.(15.9kg). Use only UL listed outlet boxes marked "Acceptable for Fan Support of 35ibs(15.9kg)or less."
- 4. The fan must be mounted with a minimum of 7 ft. (2m) clearance from the trailing edge of the blades to the floor.
- 5. Do not operate the reversing switch while the fan blades are in motion. You must turn the fan off and stop the blades before you reverse the blade direction.
- 6. Do not place objects in the path of the blades.
- 7. To avoid personal injury or damage to the fan and other items use caution when working around or cleaning the fan.
- 8. Electrical diagrams are for reference only. Light kits that are not packed with the fan must be UL-listed and marked suitable for use with the model fan you are installing. Switches must be UL General Use Switches. Refer to the instructions packaged with the light kits and switches for proper assembly.
- 9. After making electrical connections, spliced conductors should be turned upward and pushed carefully up into tne outlet box. The wires should be spread apart with the grounded conductor and the equipment-grounding conductor on one side of the outlet box.
- 10. All setscrews must be checked and retightened where necessary before installation.



WARNING:TO reduce the risk of personal injury, do not bend the blade brackets (also referred to as flanges) during assembly or after installation.Do not insert objects in the path of the blades.



WARNING: Remove the rubber motor stops on the bottom of the fan before installing the blades or testing the motor.



WARNING: To reduce the risk or fire or electric shock, do not use this fan with any solid-state speed control device.



WARNING:To avoid possible electrical shock, turn the electricity off at the main fuse box before wiring.It you feel you do not have enough electrical wiring knowledge or experience, contact a licensed electrician.



WARNING: Electrical diagrams are for reference only. Optional use of any light kit shall be UL-listed and marked suitable for use with this fan.



WARNING: To reduce the risk of fire, electric shock, or personal injury. mount to outlet box marked" Acceptable for fan support of 35 ibs.(15.9 kg) or less." and use the screws provided with the outlet box.









Warranty

The supplier warrants the fan motor to be free from defects in workmanship and material present at time of shipment from the factory for a lifetime after the date of purchase by the original purchaser. The supplier also warrants that all other fan parts, excluding any glass or acrylic blades, to be free feom defects in workmanship and material at the time of shipment from the factory for a period of one year after the date of purchase by the original purchaser. We agree to correct such defects without charge or at our option replace with a comparable or superior model if the product is returned. To obtain warranty service, you must present a copy of the receipt s proof of purchase. All costs of removing and reinstalling the product are your responsibility. Damage to any part, such as by accident, misuse, improper installation or by affixing any accessories, is not covered by this warranty. Because of varrying climatic conditions this warranty does not cover any changes in brass finish ,including rusting,pitting,corroding,tarnishing.or peeling.Brass finish of this type give their longest useful life when protected from varying weather conditions. A certain amount of "wobble" is normal and should not be consided a defect. Servicing performed by unauthorized persons shall render the warranty invalid. There is no other sxpress warranty, hereby di sclaims any and all warranties, including but not limited to those of merchantabilityand fitness for a particular purpose to the extent permittedby law. The duration of any impiled warranty which cannot be disclaimed is limited to the time period as specified in the sxpress warranty. Some states do not allow a limitation on how long an implied warranty lasts, so the above limitation may not apply to you. The retailer shall not be liable for incidental, consequental, or special damages arising out of or in connection with product use or perforance except as may otherwise be accorded by law. Some states do not allow the exclusion of incidrntal or consequential damages, so the above exclusion or limitation may not apply to you. This warranty gives specific legal rights, and you may also have other rights which vary from state to state. This warranty supersedes all prior warranties. Shipping costs for any return of products as part of a claim on the warranty must be paid by the customer.

Pre-Installation

The above data are for reference only, Actually the motor speed of each ceiling fan is a little different. Any products, Subject to actual products as standard.



NOTE:These are approximate measures. They do not include the amps and wattage used by the light kit.

Specifications & measurements shown are subject to $\pm\ 5\%$ variations.

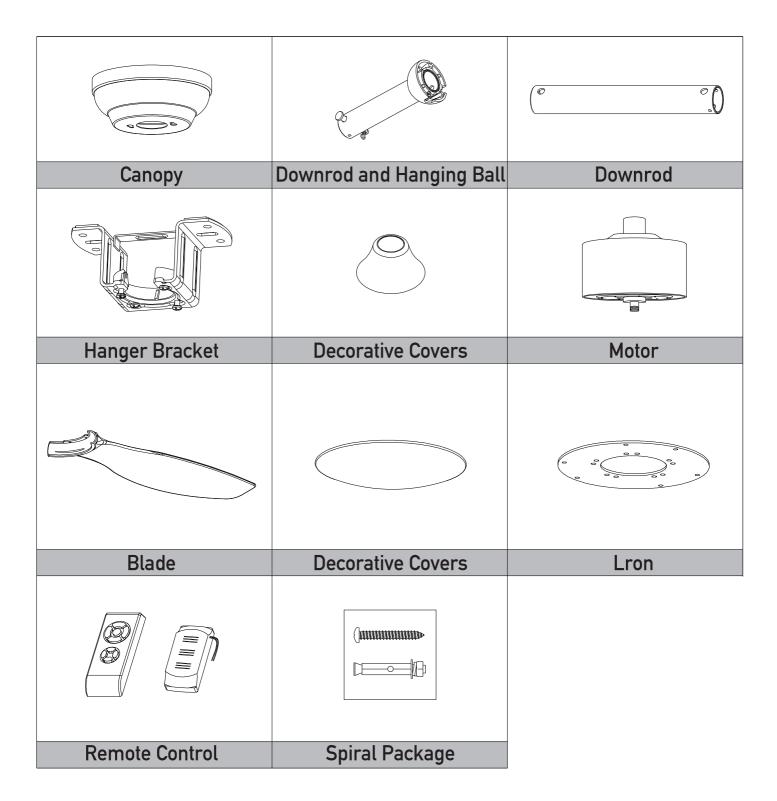
TOOLS REQUIRED



Pre-Installation(continued)

PACKAGE CONTENTS

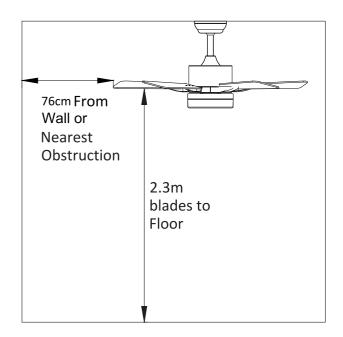
Carefully open the packaging. Remove items from Styrofoam inserts. Remove motor housing and place on carpet or Styrofoam to avoid damage to finish. Check against parts inventory that all parts have been included.



Installation Preparation

To prevent personal injury and damage, ensure that the hanging location allows the blades a clearance of 2.3m from the floor and 76cm from any wall or obstruction.

Be sure the outlet box is securely attached to the building structure and can support the full weight of the fan.



Preparing the Fan Site

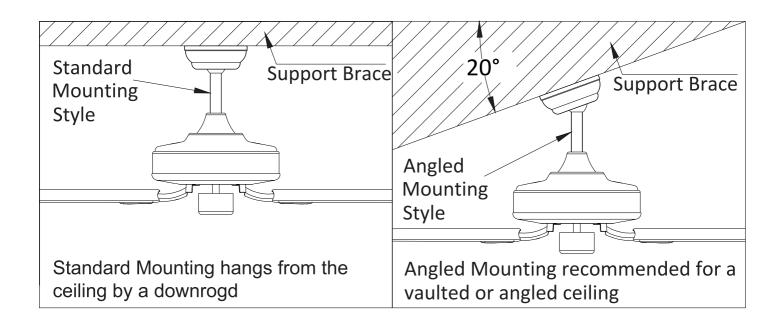
Downrod Installation

This fan can be mounted with a downdrod on a normal or vaulted ceiling.

The hanging length can be extended by a longer downdrod.

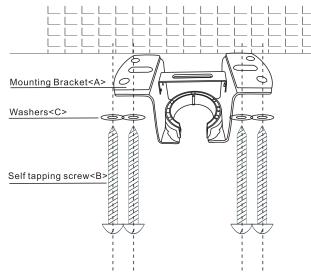
Installation requires these tools:

Screwdriver, flat-head screwdriver, adjustable pliers or wrench, stepladder, wire cutters, and rated electrical tape.



Installation of the hanging bracket (suspension part)

WOODEN CEILING



For wooden ceiling, use wood screw to drill on the wooden beam or the "junction box" to fix the hanging bracket (selection is made according to actual requirements of the customers).

STEP 1A-WOODEN CEILING

SWITCH OFF THE ELECTRICAL MAINS AT THE CIRCUIT BREAKER FUSE BOX.

1)Use the Mounting Bracket (A) as a guide, mark the spots where the 4 Self Tapping Screws (B) will be drilled.

2) Remove the Mounting Bracket (A), drill 4 holes for 3MM diameter, install the mounting bracket onto wooden ceiling with the 4 Self Tapping Screws (B) & Washers (C).



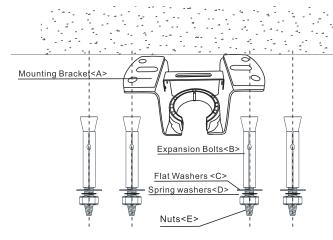
↑ IMPORTANT: SCREWS MUST BE TIGHTENED TILL SNUG



Note: According to the ceiling of different materials, use different screws to fix the hanging bracket. Don't fix the hanging bracket on the wood ceiling less than 12MM to prevent danger caused by loosening of screws.

After the hanging bracket is completed, ensure that it can withstand the tension test of more than 68KG for safety.

CONCRETE CEILING



For concrete ceiling, use the percussion bit with diameter 8mm to drill holes according to the length of expansion screws. Then use the attached expansion screws to fix the hanging bracket onto the ceiling (selection is made according to actual requirements of the customers).

STEP 2A - CONCRETE CEILING

SWITCH OFF THE ELECTRICAL MAINS AT THE CIRCUIT BREAKER FUSE BOX.

1)Use the Mounting Bracket (A) as a guide, mark the spots where the 4 Expansion Bolts (B) will be drilled.

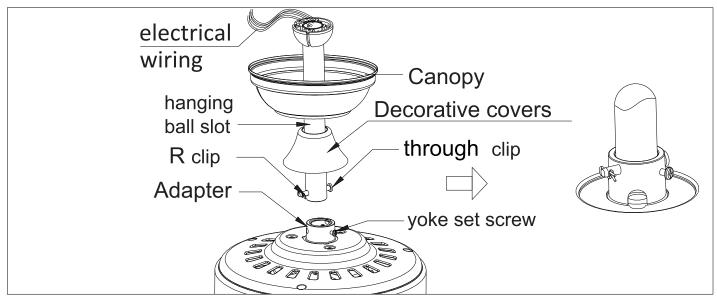
2)Remove the Mounting Bracket (A), drill 4 holes and insert 4 Expansion Bolts (2) into the concrete ceiling, install the mounting bracket and secure with Flat Washers (C), Spring Washers (D) and Nuts (E).

IMPORTANT: SCREWS & NUTS MUST BE



↑ TIGHTENED TILL SNUG

Assembling and Hanging the Fan



If you wish to extend the hanging length of your fan, you must remove the hanging ball from the 6 inch downrod provided to use with an extended downrod (included). (If you wish to use the 6 inch downrod, please proceed to instructions below.)

To remove hanging ball, loose set screw on hanging ball and remove pin and clip. Lower hanging ball and remove stop pin. Slide hanging ball off the original downrod A, and slide it down the longer downrod B (the top of the downrod should be noted as having a set screw hole; use this hole when setting the set screw). Insert stop pin into top of extended downrod and raise hanging ball. Be sure stop pin aligns with slots on the inside of the hanging ball, tighten set screw securely.

Tip: To prepare for threading electrical wires through downrod, apply small piece of electrical tape to the ends of electrical wires-this will keep the wires together when threading them through the downrod.

Loosen yoke set screws and nut at top of motor housing. Remove pin and clip from downrod (if you have not already done so). Slide downrod through canopy.

Tread electrical wires through downrod and pull extra wire slack from the upper end of the downrod.

Place downrod into the motor housing yoke and ew-insert pin and clip that were previously removed. Tighten yoke set screws and nut securely. Lower canopy to motor housing.

Remote Control Wiring Diagram

1. Making the electrical connections



WARNING: Each wire not supplied with this fans is designed to accept up to one 12-gauge house wire and two wires from the fan. If you have larger than 12-gauge house wiring or more than one house wire to connect to the fan wiring, cnsult an electrician for the proper size wire nuts to use.



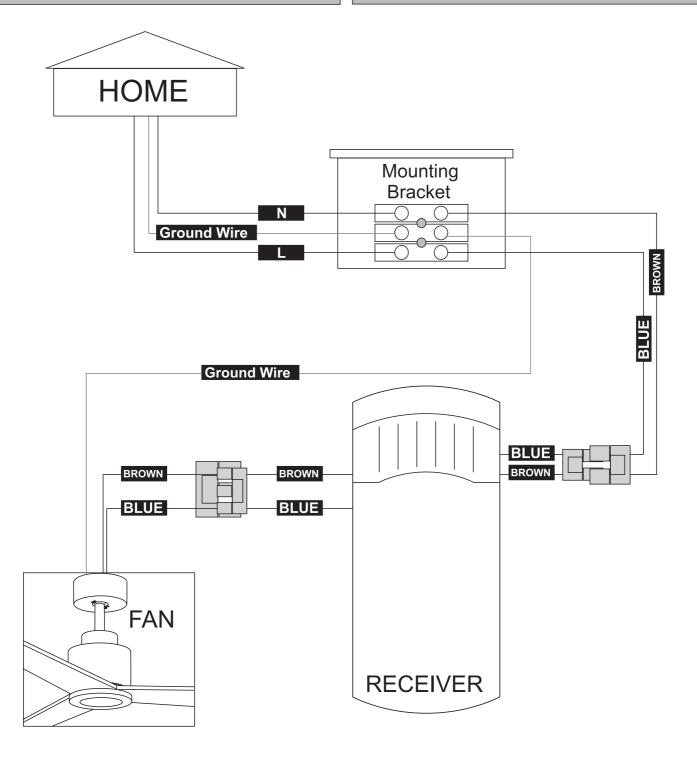
WARNING: Remove the rubber motor stops on the bottom of fan before installing the blades or testing the motor.



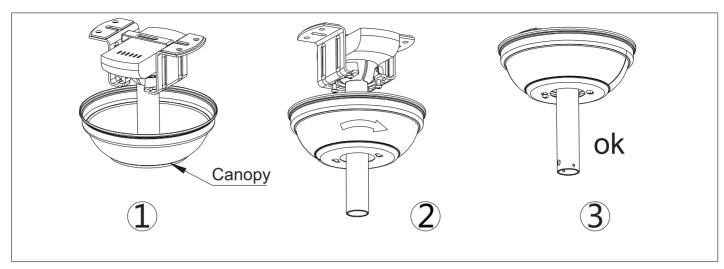
IMPORTANT: Use the plastic wire connectors(BB) supplied with your fan. Secure the connectors with electrical tape and ensure there are no loose strands or connections.



NOTE: The fan comes with 54in. Lead wires for use with an extended ball/downrod assembly. If using the 4.5in.ball/downrod assembly(B) provided you can cut the lead wires to your desired length (no sooner than 12in.).



Canopy Assembly

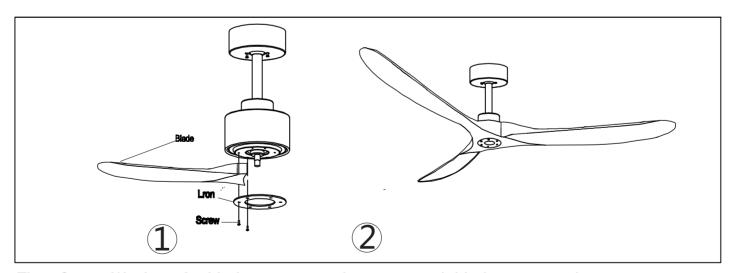


Raise canopy to hanging bracket, aligning loosened screws in hanging bracket with slotted holes in canopy. Twist canopy to lock. Re-insert screws and secured all screws with screwdriver.

With hanging bracket secured to the outlet box and able to support to fan, you are now ready to hang your fan. Grab the fan firmly with two hands. Slide downrod through opening in hanging bracket and let hanging ball rest on the hanging bracket. Turn the hanging ball slot until it lines up with the hanging bracket tab.

Tip: Seek the help of another person to hold the stepladder in place and to lift the fan up to you once you are set on the ladder.

Blade Assembly

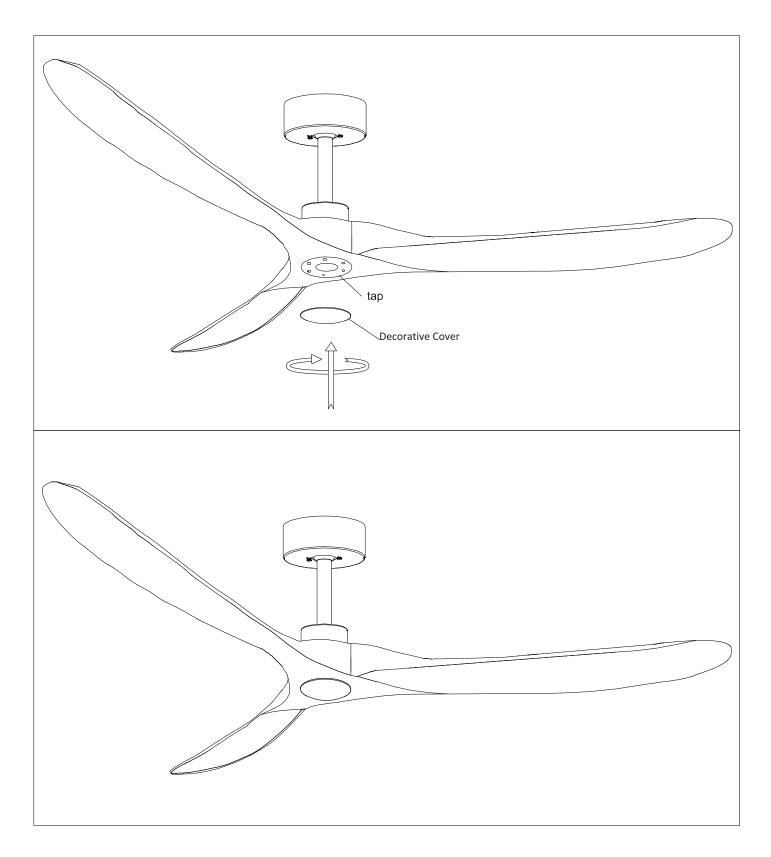


Time Saver: Washers for blade screws can be set on each blade screws prior to installing blades.

Align blade holes with motor screws holes, Securing tighten all the screws once all the blades are attached. Before securing screws permanently, repeat with remaining blade arms.

NOTE: Tighten blade screws twice.

Lamp Shade Assembly



Align decorative cover with motor tread, Securing tighten clockwisely.



Use of remote control

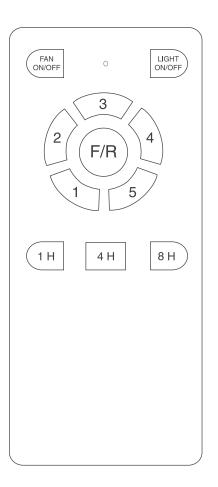


Light ON/OFF

F/R Forward/Reverse

Fan Speed 1 2 3 4 5 (5 is High Level, 1 is Low Level)

1H Auto off after 1hr4H Auto off after 4hr8H Auto off after 8hr















Care and Cleaning



WARNING: Make sure the power is off before cleaning your fan.

- ☐ Because of the fan's natural movement, some connections may become loose. Check the support connections, brackets, and blade attachments twice a year. Make sure they are secure. It is not necessary to remove the fan from the celling.
- □ Clean your fan periodically to help maintain its new appearance over the years. Do not use water when cleaning, as this could damage the motor or the wood, or possibly cause an electrical shock. Use only a soft brush or lint–free cloth to avoid scratching the finish. The plathing is sealed with a lacquer to minimize discoloration or tarnishing.
- ☐ You can apply a light coat of furniture polish to the wood for additional protection and enhanced beauty. Cover small scratches with a light application of shoe polish.
- \square You do not need to oil your fan. The motor has permanently–lubricated sealed ball bearings.

Troubleshooting

Problem	Solution
The fan willn not start.	☐ Check the main and branch circuit fuses or breakers. ☐ Check the line wire connections to the fan and switch wire connections in the switch housing.
The fan willn not start.	 □ Ensure all motor housing screws are snug. □ Ensure the screws that attach the fan blade bracket to the motor hub are tight. □ Ensure the wire nut connetions are not ratting against each other or the interlor wall of the switch housing. □ Allow a 24-hour "breaking in" period. Most noises associated with a new fan disappear during this time. □ If you are using the Ceiling Fan light kit,ensure the screws securing the glassware are tight. Check that the light □ bulbs are also secure. □ Ensure the canopy is a short distance from the ceiling. It should not touch the ceiling. □ Ensure your outlet box is secure and rubber isolator pads wereused between the mounting plate and outlet box.
The fan wobbles.	 □ Check that all blade and blade arm screws are secure. □ Most fan wobble problems are caused when blade levels are unequal. Check this level by selecting a point on the □ ceiling above the tip of one of the blades. Measure from a point on the center of each blade to the point on the □ ceiling. Measure this distance. Rotate the fan until the next blade is positioned for measurement. Repeat for each □ blade. Any measurement deviation should be within 1/8 in. Run the fan for ten minutes. If the fan continues to □ wobble please contact Customer Service and a balancing kit will be sent to you a